

# WELLINGTON ELEMENTARY SCHOOL



PRINCIPAL : MARNIE LINDSAY

SEPTEMBER 2021

## Principal's Message

I am thrilled to be welcoming our students back to Wellington this fall; we have missed everyone so much! At Wellington, we promote an environment of character and equity where a solid foundation for learning is provided, for ALL. We prioritize wellness, safety, and engaging learning experiences to prepare all students for a successful life.

This year, our adapted school rules and routines will be new to some of our students; however, we are confident the children will adjust quickly. Please be patient and kind with our staff as we work to establish our safety routines – we will become more efficient as the year progresses. We appreciate your support as we work together for a successful school year.

I would like to thank the amazing Wellington team for working so hard to have the school ready to go for our students – it looks wonderful. I look forward to meeting all members of the Wellington family this year.

## A Day at Wellington 2021-22

School Arrival / Entry	9:20 am
Instructional Time	9:20 am – 11:50 am
Nutrition Break / Recess	11:50 am– 12:30 pm
Instructional Time	12:30 pm – 2:00 pm
Nutrition Break / Recess	2:00 pm – 2:40 pm
Instructional Time	2:40 pm – 3:30 pm
Dismissal	3:35 – 3:40 pm

## Important Dates

September 25<sup>th</sup> – Franco Ontarian Day  
September 29<sup>th</sup> – Terry Fox Event  
September 30<sup>th</sup> – National Day for Truth & Reconciliation

## Wellington Staff for 2021-2022 School Year

Principal	M. Lindsay
Kindergarten	E. Reavie & A. Harvie
Kindergarten FI	D. Morrell, J. Nyland & D. Horan
Grade 1/2	V. Dallaire
Grade 1 FI	J. Nyland & C. Carpenter
Grade 2 FI	C. Carpenter & A. Walker
Grade 3/4	K. Penney (S. VanDusen)
Grade 3/4 FI	C. Bois D'Enghien & M. Visser
Grade 4/5FI	A. Walker & L. Thurler
Grade 5/6	B. Fortier
Grade 6 FI	B. Hunt
French	M. Visser, L. Thurler, D. Morrell
Science/Math	C. Bois D'Enghien
Special Education	Y. Malanka-Linseman
Educational Assistant Team	M. Brown D. Chellew D. LaRock R. Mayotte S. Wardle
Student Monitor	A. McIntosh-Weaver
Office Administrator	P. Barton
Financial Assistant	B. Landon
Custodial	T. Griffin J. Ross

## Safe Arrival

Please ensure that you call the school at 613-925-2803 or send a text message to 647-489-9642 before 9:15 am if your child will not be attending school on that day. When you contact the school, please indicate the specific reason for your child's absence. If we have not been informed of your child's absence, under the Safe Arrival Policy of UCDSB, we will make every attempt to contact you. If this proves unsuccessful, the next course of action is to make a visit to your home and contact the police to ensure that your child is safe.



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## **School Procedures – Some Important Details**

### **Before School Daily Screening:**

Parents are required to screen their child/children each morning prior to bus or school arrival and sign/date confirmation of daily screening form ensure it is sent with their child/children each day. You can use the on-line screening tool at <https://covid-19.ontario.ca/school-screening/> or follow the screening tool sent to all families on September 7<sup>th</sup>. Any child showing COVID-19 symptoms should not come to school. Please ensure that you contact the office to advise that your child is ill.

**Masks:** Masks are mandatory for all students in Grades 1-6 when indoors and on school buses. Kindergarten students are strongly encouraged to wear masks. Each student learning area will have guidelines to safely store individual student masks when they are not being worn. Masks are not required when students are playing outside. Please ensure your child comes to school daily with at least 2 masks. Masks should be washed after each school day to ensure effectiveness.

**School Arrival: Bus Students:** At 9:20 am, bus students will unload and wait at the green pylons at the front of the school. Students will enter the school through the main entrance and will be directed by school staff to their classrooms. Students will move directly to their classes where they will be greeted by their classroom teachers/early childhood educators.

**Walkers / Drop Offs:** At 9:20 am, students will be welcomed through the walker gate, one family at a time and will be directed by staff to the appropriate entrance door for their class. **Please do not arrive early, as we are not able to have students on the yard before 9:20 am.** Parents are encouraged to do curbside drop-off if your child is old enough to line up independently. If you need to accompany your child to wait to enter the yard, you can do so; however, parents/guardians are not permitted inside the gated area. Please be patient, parking is limited and the drop off area could become congested at arrival and dismissal. Please consider parking farther away from the school and walking your child to the drop off zone.

**Dismissal: Bus Students:** At 3:30 pm, classroom teachers will begin walking students to their buses.

**Walkers / Pick-ups:** At 3:30 pm, classroom teachers will walk the walkers/pick-ups to the north gate where they will wait in a physically distanced line in their class cohorts. When parents arrive to collect their children, staff will call them from the waiting zone, one family at a time. Please be patient. The pick-up area may be busy, and we need to ensure that students and families are physically distanced as they await pick-up. Parents are asked to line up along the fence and wait to be greeted by the dismissal staff. We thank you in advance for your patience in the first few weeks as we work to make this an efficient process.

## **Allergy Safe / Scent Free School**

We have several staff members and students with severe allergies at Wellington. Please ensure that you do not send snacks or lunches that contain **nuts of any kind or soy butter** to school. We are also a **scent free** environment. Please refrain from wearing scented products in the school. The safety of our staff and students is our main concern.

## **Email, Facebook & Notices Home**

To promote effective communication between home and school we would like to communicate with families electronically as much as possible. Please consider signing up for My Family Room, a secure service that provides parents access to a variety of features that enhance communications, saves time, and provides 24/7 access to information related to your children. For more information check out the UCDSB My Family Room Facebook Page at [www.facebook.com/MyFamilyRoom](http://www.facebook.com/MyFamilyRoom). For announcements and photographs from the school you can Follow and Like us on Facebook. You can also check out our school website at <http://wellington.ucdsb.on.ca>.

## **Wellington School Council**

Our School Council works closely with all parents. We invite all parents to participate. By working co-operatively and with enthusiasm, students, parents and the Wellington staff will make 2021-2022 a positive, successful school year. Our meetings will be held virtually this year. If you would like to participate in parent council, please email Mrs. Lindsay @ [marnie.lindsay@ucdsb.on.ca](mailto:marnie.lindsay@ucdsb.on.ca) or call the school at 613-925-2803.

## **News from Student Transportation (STEO)**

STEO's guideline booklet remains an excellent resource for students, parents, school staff and bus drivers, providing valuable information about bus safety, student safety programs, stakeholder roles and responsibilities and inclement weather – to name a few. The booklet is designed to provide families with the tools and information they need to help ensure that students enjoy the best and safest ride possible to and from school each day.

Recognizing that many of our schools and families are shifting to electronic access to information and with our environmental footprint in mind, STEO will no longer be providing a hard copy of the Transportation Information and Guidelines for Students and Parents booklet. A soft copy of the Transportation Information and Guidelines booklet is available on the STEO website ([www.steo.ca](http://www.steo.ca)) under Student Information. Please take a moment to review the guidelines with your child.

